## Template for notes and reporting

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **The type of activity** | **Date of activity** | **Duration of activity** | **Place/ Space of activity** | **Number of participants divided into children and adults** | **Types of Sketchbook charts used and other materials developed or created** |
|  |  |  |  |  |  |
| **Short description of the activities.** |
|  |
| **Reflections and lessons learned**Supporting questions:1. What kind of impressions you encounter during activities?
2. Did you have any concerns during the implementation of the activity?
3. Were there any breakthrough moments during the event that significantly influenced the course of the event, changed its character in a positive or negative way?
4. Evaluate your role in the process.
5. Were there any unforeseen events during the implementation?
6. In your opinion, have the expected results been achieved?
7. Did the children share their private experiences? If so, give an example.
8. Did the event raise issues related to power, hierarchy, establishing leadership among participants?
9. Did the children have a chance to express their opinion, to demonstrate critical thinking?
10. Did the event improve the children's artistic skills?
11. Did the event help to improve children's verbal communication?
12. Did the children have to demonstrate problem solving skills during the task?
13. Did the children share their life experiences during the event? If so, give an example.
14. Were all children actively involved in the event? If not, please describe the situation in more detail. What could be the reason for the lack of involvement of some participants?
 |
|  |
| **Additional info**Supporting questions:1. Were there any activities based on co-creation or participation during the implementation of the activity?
2. Were the participants involved in the decision-making processes?
3. During the implementation of the activities, did the participants show signs of concern, willingness to help others and understanding towards other people?
4. Were there any discussions on socially significant issues during the implementation of the action? What topic was taken up?
5. In your opinion, do children become more aware of their rights by participating in the event?
6. In your opinion, did the event have a positive impact on the integration of foreign and Polish children? If so, what did that mean?
7. Was a participatory operating model used during the event? If so, was it helpful in carrying out the task or had a positive impact on achieving the assumed results?
 |
|  |
| **Further development proposals**Supporting questions:1. How can the operation be improved?
2. Did participants have any suggestions for improving the pilot?
3. How could participants participate in making changes?
 |
|  |